

## **CORPORATE HEALTH AND SAFETY COMMITTEE – 14TH JULY 2004**

**SUBJECT: ACCIDENT STATISTICS**

**REPORT BY: DIRECTOR OF THE ENVIRONMENT**

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### **1. PURPOSE OF REPORT**

1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the numbers and types of industrial accidents which have occurred to staff of Caerphilly County Borough Council during the period 1<sup>st</sup> January to 31<sup>st</sup> March 2004.

### **2. SUMMARY**

2.1 The Reporting of Injuries, Diseases and Dangerous Occurrence Regulations 1995 require accidents which arise as a result of, or in connection with, work to be categorised as follows and reported to the Health and Safety Executive (HSE):-

- Fatal Accidents
- Major injury accidents, which include fracture of the skull, spine or pelvis, fracture of any bone in arm/wrist, leg/ankle, amputation of a limb, finger, thumb or toe, loss of sight of any eye or admission to hospital for more than twenty-four hours.
- Accidents which result in more than three consecutive days absence

2.2 In addition, if either of the following types of accident occur they too are reportable to the Enforcing Authority.

- Actual physical violence which results in any of the above
- An accident to a person not employed by the Authority, who is taken directly to hospital following an accident which occurs as a direct result of, in connection with, or arises out of the work activity.

2.3 The term 'all injury' accidents, refers to any accident not included in 2.1 or 2.2 and is not reportable to the Health and Safety Executive. Most of these accidents result in minor injuries. Accidents in this classification are reported to the Corporate Safety Unit only if they affect:-

- Employees whilst they are at work
- Pupils, clients and members of the public who are injured as a result of work activity whilst they are on Council premises or using the facilities
- Any persons who are injured as a result of any work activity carried out by or for the Authority.

### **3. ACCIDENT STATISTICS**

- 3.1 A description of reportable accidents for each Directorate is shown in Appendix A.
- 3.2 The accident analysis form Appendix B splits the type of accident for each Directorate into three categories:
- Accident type
  - Nature of injury
  - Part of the body injured
- 3.3 A graph comparing this quarter's accidents, for each Directorate, with the same quarter in 2002 – 2003 is shown in Appendix C

### **4. RECOMMENDATION**

- 4.1 The Committee are asked to note the contents of this report.

Author: Phil Griffiths, Senior Corporate Safety Officer Ext 4072  
Consultees: Steve Delahaye, Chief Trading Standards Officer Ext 5316  
Mike Workman, Commercial Service Manager Ext 5221  
Councillor Paul Ford, Cabinet Member

## DESCRIPTION OF REPORTABLE ACCIDENTS

Appendix A

### Directorate of the Environment

#### January 2004

No. of reportable accidents for month:- 2

These were:-

A Carpenter was unloading timber from a van, when a splinter became deeply embedded in second finger of left hand.

A Carpenter, whilst carrying equipment upstairs, tripped over stair tread and twisted his back.

Total number of all injury accidents for month:- 11

Total number of accidents for month:- 13

#### February 2004

No. of reportable accidents for month:- 3

These were:-

A Bricklayer, whilst fitting concrete window sill, lost grip and dropped it on his foot, causing a fracture.

A Cleansing Operative, whilst stepping off the bottom step from the bailer onto hardstanding, twisted his ankle.

A Bricklayer twisted his back and neck whilst loading vehicle with tools and materials.

Total number of all injury accidents for month:- 17

Total number of accidents for month:- 20

#### March 2004

No. of reportable accidents for month:- 7

These were:-

A Refuse Loader slipped off kerb, twisting his right ankle, whilst pulling a refuse bin to the vehicle.

A Refuse Driver, whilst returning a refuse bin, stepped into a hole at the side of a manhole causing an injury to his right leg.

A Carpenter, whilst getting out of a van, accidentally stepped onto the prongs of a fork lift truck and sprained his ankle.

A Plumber, whilst pulling plastic vacuum sealed packaging from sink top, caused a severe cut to left hand when the plastic broke causing his hand to slip and hit the sharp edge of the plug hole.

Spare Pool Driver/Labourer, was opening doors on skip when a lump of wood fell off the top of the skip, hitting him on forehead, resulting in a cut, requiring hospital treatment.

Bricklayer bent down to lift breaker on to vehicle and pulled his back when lifting.

Labourer was seated and when he stood up, he felt a sharp pain in his lower back.

Total number of all injury accidents for month:- 12

Total number of accidents for month:- 19

## DESCRIPTION OF REPORTABLE ACCIDENTS

Appendix A

### Education and Leisure

#### January 2004

No. of reportable accidents for month:-	0
Total number of all injury accidents for month:-	16
Total number of accidents for month:-	16

#### February 2004

No. of reportable accidents for month:-	3
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These were:-

A Gardener suffered an abrasion to his eye, whilst pruning with a bow saw, when the bud end of a twig entered eye.

A Groundsman, whilst pulling branches out of heavy undergrowth, pulled muscle in left shoulder.

A Chargehand strained his lower back whilst pulling branches to wood chipper.

Total number of all injury accidents for month:-	8
Total number of accidents for month:-	11

#### March 2004

No. of reportable accidents for month:-	0
Total number of all injury accidents for month:-	4
Total number of accidents for month:-	4

## DESCRIPTION OF REPORTABLE ACCIDENTS

Appendix A

### Social Services

#### January 2004

No. of reportable accidents for month:- 1

This was:-

As Caretaker was opening the main door into the Day Centre, she slipped on the icy ground and hit her shoulder against the wall, breaking her collar bone.

Total number of all injury accidents for month:- 22

Total number of accidents for month:- 23

#### February 2004

No. of reportable accidents for month:- 1

This was:-

Home Carer was taking ashes out but the usual bucket was not there. Client gave her a plastic bowl but there was water in the bowl and, as a result, she put the ashes in the bowl and the hot ashes then sprayed steam and cinders over her hands.

Total number of all injury accidents for month:- 28

Total number of accidents for month:- 29

#### March 2004

No. of reportable accidents for month:- 0

Total number of all injury accidents for month:- 21

Total number of accidents for month:- 21



ACCIDENT ANALYSIS FORM

Appendix B

**ACCIDENT TYPE - CHIEF EXECUTIVES - QUARTERLY STATISTICS – JANUARY-MARCH 2004**

Accident type	January				February				March				Total for Quarter				
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Total
A													0	0	0	0	0
B				2								2	0	0	0	4	4
C													0	0	0	0	0
D													0	0	0	0	0
E				6				5				16	0	0	0	27	27
F				1				1				2	0	0	0	4	4
G				2									0	0	0	2	2
H													0	0	0	0	0
I													0	0	0	0	0
J													0	0	0	0	0
K													0	0	0	0	0
L													0	0	0	0	0
M													0	0	0	0	0
N													0	0	0	0	0
O												1	0	0	0	1	1
P													0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38</b>	<b>38</b>
	<b>Total accidents for Jan</b>			<b>11</b>	<b>Total accidents for Feb</b>			<b>6</b>	<b>Total accidents for March</b>			<b>21</b>					

- A Contact with moving machinery, or material being machined
- B Hit by a moving, falling or flying object
- C Hit by a moving vehicle
- D Hit something fixed or stationary
- E Injured while lifting, handling or carrying
- F Slipped Tripped or fell on same level
- G Fell from height (estimate height)
- H Trapped by something collapsing
- I Drowned or asphyxiated
- J Exposure to, or contact with, a harmful substance
- K Exposure to fire
- L Affected by explosion
- M Contact with electricity, or electrical discharge
- N Injured by an animal
- O Physically assaulted by another person



P Another kind of accident not classified in A to O, including threats of violence

**NATURE OF INJURY  
CHIEF EXECUTIVES - QUARTERLY STATISTICS – JANUARY-MARCH 2004**

Nature of injury	January				February				March				Total for Quarter				
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				Total
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Total
Amputation													0	0	0	0	0
Loss of Sight													0	0	0	0	0
Fracture													0	0	0	0	0
Dislocation													0	0	0	0	0
Concuss / Internal													0	0	0	0	0
Laceration													0	0	0	0	0
Contusion				4				4				3	0	0	0	11	11
Burn				2								4	0	0	0	6	6
Asphyxia / Poison													0	0	0	0	0
Strain				2				1				2	0	0	0	5	5
Superficial				3				1				12	0	0	0	16	16
Multiple													0	0	0	0	0
Electricity													0	0	0	0	0
Natural Cause													0	0	0	0	0
Other Known													0	0	0	0	0
Other Not Known													0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38</b>	<b>38</b>
	<b>Total accidents for Jan</b>			<b>11</b>	<b>Total accidents for February</b>			<b>6</b>	<b>Total accidents for March</b>			<b>21</b>					

- Amputation Amputation involving loss of part/whole, digit etc. Includes severance of torso, ear or nose but excludes loss of tooth or nail
- Loss of Sight loss of sight of eye ( major whether permanent or temporary)
- Fracture Fracture with dislocation, shipped or cracked bone; hairline fracture. (major - other than to the finger, thumbs or toes)
- Dislocation Dislocation without fracture (major - if shoulder, hip knee or spine)
- Concuss / Internal Internal damage without fracture to skull, chest, pelvis, abdomen etc includes disc lesion and hernia and excludes injuries to limbs (major if concussion leads to unconsciousness)
- Laceration lacerations and open wounds resulting in severed tendon, nerve, blood vessels (including damage to eye) and cuts requiring stitches (major if admittance to hospital for more than 24hrs)
- Contusion injuries which do not break the skin surface, bruises and crushing associated with superficial injuries. Includes damage to eyes.
- Burn burns from electrical heating appliances, electricity, flame, hot or cold object, external chemical burns, welders eye flash.
- Asphyxia / Poison oxygen deficiency and acute ill health effects of the ingestion, absorption or inhalation of toxic corrosive or caustic substances and asphyxiation by gases, smoke fumes etc.
- Strain strains and sprains inc back pain and torn ligaments
- Superficial Abrasions, scratches, blisters, bites or non-venomous insects, foreign body in the eyes causing superficial injury, cuts not requiring stitches, puncture wounds, loss of tooth / nail, graze.
- Multiple Injuries of more than one type and where no one injury is more severe

Electricity	Loss of consciousness, shock etc from electricity or electrical appliances
Natural Cause	Natural causes including heart attack
Other Known	Other known nature where the injury can be identified but is not included in another category, includes traumatic shock.
Other Not Known	Unknown nature where no information is available to identify the nature of the injury

**PART OF THE BODY INJURED**

**CHIEF EXECUTIVES – QUARTERLY STATISTICS – JANUARY-MARCH 2004**

	January				February				March				Total for Quarter				
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
<b>Part of the body</b>	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Total
Eye												1	0	0	0	1	1
Ear													0	0	0	0	0
Face -other parts				2									0	0	0	2	2
Head													0	0	0	0	0
Several Head													0	0	0	0	0
Neck													0	0	0	0	0
Back				3				1					0	0	0	4	4
Trunk													0	0	0	0	0
Several Torso													0	0	0	0	0
Finger				1				1					8	0	0	10	10
Hand				2				1					3	0	0	6	6
Wrist													2	0	0	2	2
Upper Limb								1					0	0	0	1	1
Several Upper Limb													0	0	0	0	0
Toe													0	0	0	0	0
Foot				1									1	0	0	2	2
Ankle								1					0	0	0	1	1
Lower Limb													1	0	0	1	1
Several Lower Limb													0	0	0	0	0
Several Locations				2									4	0	0	6	6
General Location								1					1	0	0	2	2
Unspecified Locations													0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>		<b>21</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38</b>	<b>38</b>
	<b>Total accidents for Jan</b>			<b>11</b>	<b>Total accidents for Feb</b>			<b>6</b>	<b>Total accidents for March</b>			<b>21</b>					

**ACCIDENT ANALYSIS FORM**

Appendix B

**ACCIDENT TYPE - DIRECTORATE OF THE ENVIRONMENT - QUARTERLY STATISTICS – JANUARY-MARCH 2004**

Accident Type	January				February				March				Total for Quarter				
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Total
A													0	0	0	0	0
B								2			1	1	0	0	1	3	4
C				1									0	0	0	1	1
D													0	0	0	0	0
E			2	7			2	5			4	6	0	0	8	18	26
F				1				4			1	3	0	0	1	8	9
G													0	0	0	0	0
H													0	0	0	0	0
I													0	0	0	0	0
J													0	0	0	0	0
K													0	0	0	0	0
L													0	0	0	0	0
M													0	0	0	0	0
N													0	0	0	0	0
O								1					0	0	0	1	1
P				2			1	5			1	2	0	0	2	9	11
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>40</b>	<b>52</b>
	<b>Total accidents for Jan</b>			<b>13</b>	<b>Total accidents for Feb</b>			<b>20</b>	<b>Total accidents for March</b>			<b>19</b>					

- A Contact with moving machinery, or material being machined
- B Hit by a moving, falling or flying object
- C Hit by a moving vehicle
- D Hit something fixed or stationary
- E Injured while lifting, handling or carrying
- F Slipped Tripped or fell on same level
- G Fell from height (estimate height)
- H Trapped by something collapsing
- I Drowned or asphyxiated
- J Exposure to, or contact with, a harmful substance
- K Exposure to fire
- L Affected by explosion

- M Contact with electricity, or electrical discharge
- N Injured by an animal
- O Physically assaulted by another person
- P Another kind of accident not classified in A to O, including threats of violence

**NATURE OF INJURY**  
**DIRECTORATE OF THE ENVIRONMENT - QUARTERLY STATISTICS – JANUARY-MARCH 2004**

Nature of injury	January				February				March				Total for Quarter				
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Total
Amputation													0	0	0	0	0
Loss of Sight													0	0	0	0	0
Fracture							1						0	0	1	0	1
Dislocation													0	0	0	0	0
Concuss / Internal													0	0	0	0	0
Laceration													0	0	0	0	0
Contusion				4				5				3	0	0	0	12	12
Burn													0	0	0	0	0
Asphyxia / Poison													0	0	0	0	0
Strain			1	3			2	7			4	4	0	0	7	14	21
Superficial				1				1			1	1	0	0	1	3	4
Multiple													0	0	0	0	0
Electricity													0	0	0	0	0
Natural Cause													0	0	0	0	0
Other Known			1					4			2	4	0	0	3	8	11
Other Not Known				3									0	0	0	3	3
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>17</b>			<b>7</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>40</b>	<b>52</b>
	<b>Total accidents for Jan</b>			<b>13</b>	<b>Total accidents for Feb</b>			<b>20</b>	<b>Total accidents for March</b>			<b>19</b>					

- Amputation Amputation involving loss of part/whole, digit etc. Includes severance of torso, ear or nose but excludes loss of tooth or nail
- Loss of Sight loss of sight of eye ( major whether permanent or temporary)
- Fracture Fracture with dislocation, shipped or cracked bone; hairline fracture. (major – other than to the finger, thumbs or toes)
- Dislocation Dislocation without fracture (major - if shoulder, hip knee or spine)
- Concuss / Internal Internal damage without fracture to skull, chest, pelvis, abdomen etc includes disc lesion and hernia and excludes injuries to limbs (major if concussion leads to unconsciousness)
- Laceration Lacerations and open wounds resulting in severed tendon, nerve, blood vessels (including damage to eye) and cuts requiring stitches (major if admittance to hospital for more than 24hrs)
- Contusion injuries which do not break the skin surface, bruises and crushing associated with superficial injuries. Includes damage to eyes.
- Burn burns from electrical heating appliances, electricity, flame, hot or cold object, external chemical burns, welders eye flash.

Asphyxia / Poison	oxygen deficiency and acute ill health effects of the ingestion, absorption or inhalation of toxic corrosive or caustic substances and asphyxiation by gases, smoke fumes etc.
Strain	strains and sprains inc back pain and torn ligaments
Superficial	Abrasions, scratches, blisters, bites or non-venomous insects, foreign body in the eyes causing superficial injury, cuts not requiring stitches, puncture wounds, loss of tooth / nail, graze.
Multiple	Injuries of more than one type and where no one injury is more severe
Electricity	Loss of consciousness, shock etc from electricity or electrical appliances
Natural Cause	Natural causes including heart attack
Other Known	Other known nature where the injury can be identified but is not included in another category, includes traumatic shock.
Other Not Known	Unknown nature where no information is available to identify the nature of the injury

**PART OF THE BODY INJURED**

**DIRECTORATE OF THE ENVIRONMENT -QUARTERLY STATISTICS – JANUARY-MARCH 2004**

Part of body	January				February				March				Total for Quarter					
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents					
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Total	
Eye				1								1	0	0	0	2	2	
Ear													0	0	0	0	0	
Face -other parts													0	0	0	0	0	
Head								2			1		0	0	1	2	3	
Several Head													0	0	0	0	0	
Neck				1									0	0	0	1	1	
Back			1					2			2	2	0	0	3	4	7	
Trunk													0	0	0	0	0	
Several Torso													0	0	0	0	0	
Finger			1	3									0	0	1	3	4	
Hand											1	1	0	0	1	1	2	
Wrist													0	0	0	0	0	
Upper Limb				1				1				2	0	0	0	4	4	
Several Upper Limb													0	0	0	0	0	
Toe													0	0	0	0	0	
Foot							1						0	0	1	0	1	
Ankle							1	2			2	2	0	0	3	4	7	
Lower Limb								1					0	0	0	1	1	
Several Lower Limb													0	0	0	0	0	
Several Locations				1			1	4				1	0	0	1	6	7	
General Location				2				2			1	3	0	0	1	7	8	
Unspecified Locations				2				3					0	0	0	5	5	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>40</b>	<b>52</b>	
	<b>Total accidents for Jan</b>			<b>13</b>	<b>Total accidents for Feb</b>			<b>20</b>	<b>Total accidents for March</b>			<b>19</b>						



**ACCIDENT ANALYSIS FORM** **Appendix B**  
**ACCIDENT TYPE - EDUCATION & LEISURE -QUARTERLY STATISTICS- JANUARY-MARCH 2004**

Accident type	January				February				March				Total for Quarter				Total
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	
A													0	0	0	0	0
B				2			1	1					0	0	1	3	4
C													0	0	0	0	0
D				1									0	0	0	1	1
E				5			2	7				1	0	0	2	13	15
F				2								1	0	0	0	3	3
G				1									0	0	0	1	1
H													0	0	0	0	0
I													0	0	0	0	0
J													0	0	0	0	0
K													0	0	0	0	0
L													0	0	0	0	0
M													0	0	0	0	0
N													0	0	0	0	0
O				4								2	0	0	0	6	6
P				1									0	0	0	1	1
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>28</b>	<b>31</b>
	<b>Total accidents for Jan</b>			<b>16</b>	<b>Total accidents for Feb</b>			<b>11</b>	<b>Total accidents for March</b>			<b>4</b>					

- A Contact with moving machinery, or material being machined
- B Hit by a moving, falling or flying object
- C Hit by a moving vehicle
- D Hit something fixed or stationary
- E Injured while lifting, handling or carrying
- F Slipped Tripped or fell on same level
- G Fell from height (estimate height)

- H Trapped by something collapsing
- I Drowned or asphyxiated
- J Exposure to, or contact with, a harmful substance
- K Exposure to fire
- L Affected by explosion
- M Contact with electricity, or electrical discharge
- N Injured by an animal
- O Physically assaulted by another person
- P Another kind of accident not classified in A to O, including threats of violence

**NATURE OF INJURY**

**EDUCATION & LEISURE - QUARTERLY STATISTICS – JANUARY-MARCH 2004**

Nature of injury	January				February				March				Total for Quarter				
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Total
Amputation													0	0	0	0	0
Loss of Sight													0	0	0	0	0
Fracture													0	0	0	0	1
Dislocation													0	0	0	0	0
Concuss / Internal													0	0	0	0	0
Laceration							1						0	0	1	0	1
Contusion				9				4				1	0	0	0	14	14
Burn													0	0	0	0	0
Asphyxia / Poison													0	0	0	0	0
Strain							2	2				1	0	0	2	3	5
Superficial				2				1				1	0	0	0	4	4
Multiple													0	0	0	0	0
Electricity													0	0	0	0	0
Natural Cause													0	0	0	0	0
Other Known				2								1	0	0	0	3	3
Other Not Known				3				1					0	0	0	4	4
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>28</b>	<b>31</b>
	<b>Total accidents for Jan</b>				<b>Total accidents for Feb</b>				<b>Total accidents for March</b>								
	<b>16</b>				<b>11</b>				<b>4</b>								

- Amputation Amputation involving loss of part/whole, digit etc. Includes severance of torso, ear or nose but excludes loss of tooth or nail
- Loss of Sight loss of sight of eye ( major whether permanent or temporary)
- Fracture Fracture with dislocation, shipped or cracked bone; hairline fracture. (major - other than to the finger, thumbs or toes)
- Dislocation Dislocation without fracture (major - if shoulder, hip knee or spine)

Concuss / Internal	Internal damage without fracture to skull, chest, pelvis, abdomen etc includes disc lesion and hernia and excludes injuries to limbs (major if concussion leads to unconsciousness)
Laceration	lacerations and open wounds resulting in severed tendon, nerve, blood vessels (including damage to eye) and cuts requiring stitches (major if admittance to hospital for more than 24hrs)
Contusion	injuries which do not break the skin surface, bruises and crushing associated with superficial injuries. Includes damage to eyes.
Burn	burns from electrical heating appliances, electricity, flame, hot or cold object, external chemical burns, welders eye flash.
Asphyxia / Poison	oxygen deficiency and acute ill health effects of the ingestion, absorption or inhalation of toxic corrosive or caustic substances and asphyxiation by gases, smoke fumes etc.
Strain	strains and sprains inc back pain and torn ligaments
Superficial	Abrasions, scratches, blisters, bites or non-venomous insects, foreign body in the eyes causing superficial injury, cuts not requiring stitches, puncture wounds, loss of tooth / nail, graze.
Multiple	Injuries of more than one type and where no one injury is more severe
Electricity	Loss of consciousness, shock etc from electricity or electrical appliances
Natural Cause	Natural causes including heart attack
Other Known	Other known nature where the injury can be identified but is not included in another category, includes traumatic shock.
Other Not Known	Unknown nature where no information is available to identify the nature of the injury

**PART OF THE BODY INJURED**

**EDUCATION & LEISURE - QUARTERLY STATISTICS – JANUARY-MARCH 2004**

Part of body	January				February				March				Total for Quarter				
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Total
Eye				1			1	1					0	0	1	2	3
Ear													0	0	0	0	0
Face -other parts				1									0	0	0	1	1
Head				1									0	0	0	1	1
Several Head													0	0	0	0	0
Neck													0	0	0	0	0
Back				1			1	3					0	0	1	4	5
Trunk													0	0	0	0	0
Several Torso													0	0	0	0	0
Finger				3									0	0	0	3	3
Hand								2					0	0	0	2	2
Wrist													0	0	0	0	0
Upper Limb				2									0	0	0	2	2
Several Upper Limb													0	0	0	0	0
Toe				1									0	0	0	1	1
Foot													0	0	0	0	0
Ankle								1					0	0	0	1	1
Lower Limb				1								2	0	0	0	3	3
Several Lower Limb													0	0	0	0	0
Several Locations				2				1				1	0	0	0	4	4
General Location				1			1					1	0	0	1	2	3
Unspecified Locations				2									0	0	0	2	2
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>28</b>	<b>31</b>
	<b>Total accidents for Jan</b>			<b>16</b>	<b>Total accidents for Feb</b>			<b>11</b>	<b>Total accidents for March</b>			<b>4</b>					

**ACCIDENT ANALYSIS FORM  
ACCIDENT TYPE - SOCIAL SERVICES - QUARTERLY STATISTICS – JANUARY-MARCH 2004**

Appendix B

I Accident Type	January				February				March				Total for Quarter				Total
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	
A													0	0	0	0	0
B												1	0	0	0	1	1
C													0	0	0	0	0
D				1				1				1	0	0	0	3	3
E				10			1	7				8	0	0	1	25	26
F			1	2				4					0	0	1	6	7
G													0	0	0	0	0
H													0	0	0	0	0
I													0	0	0	0	0
J													0	0	0	0	0
K													0	0	0	0	0
L													0	0	0	0	0
M													0	0	0	0	0
N													0	0	0	0	0
O				7				11				6	0	0	0	24	24
P				2				5				5	0	0	0	12	12
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>71</b>	<b>73</b>
	<b>Total accidents for Jan</b>			<b>23</b>	<b>Total accidents for Feb</b>			<b>29</b>	<b>Total accidents for March</b>			<b>21</b>					

- A Contact with moving machinery, or material being machined
- B Hit by a moving, falling or flying object
- C Hit by a moving vehicle
- D Hit something fixed or stationary
- E Injured while lifting, handling or carrying
- F Slipped Tripped or fell on same level
- G Fell from height (estimate height)
- H Trapped by something collapsing
- I Drowned or asphyxiated
- J Exposure to, or contact with, a harmful substance
- K Exposure to fire

- L Affected by explosion
- M Contact with electricity, or electrical discharge
- N Injured by an animal
- O Physically assaulted by another person
- P Another kind of accident not classified in A to O, including threats of violence

**NATURE OF INJURY**

**SOCIAL SERVICES - QUARTERLY STATISTICS JANUARY-MARCH 2004**

Nature of injury	January				February				March				Total for Quarter				Total
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	
Amputation													0	0	0	0	0
Loss of Sight													0	0	0	0	0
Fracture			1										0	0	1	0	1
Dislocation													0	0	0	0	0
Concuss / Internal													0	0	0	0	0
Laceration													0	0	0	0	0
Contusion				5				5				5	0	0	0	15	15
Burn							1	1				2	0	0	1	3	4
Asphyxia / Poison													0	0	0	0	0
Strain				5				4				3	0	0	0	12	12
Superficial				3				3				3	0	0	0	9	9
Multiple													0	0	0	0	0
Electricity													0	0	0	0	0
Natural Cause													0	0	0	0	0
Other Known				7				6				5	0	0	0	18	18
Other Not Known				2				9				3	0	0	0	14	14
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>71</b>	<b>73</b>
	<b>Total accidents for Jan</b>			<b>23</b>	<b>Total accidents for Feb</b>			<b>29</b>	<b>Total accidents for March</b>			<b>21</b>					

- Amputation Amputation involving loss of part/whole, digit etc. Includes severance of torso, ear or nose but excludes loss of tooth or nail
- Loss of Sight loss of sight of eye ( major whether permanent or temporary)
- Fracture Fracture with dislocation, chipped or cracked bone; hairline fracture. (major - other than to the finger, thumbs or toes)
- Dislocation Dislocation without fracture (major - if shoulder, hip knee or spine)
- Concuss / Internal Internal damage without fracture to skull, chest, pelvis, abdomen etc includes disc lesion and hernia and excludes injuries to limbs (major if concussion leads to unconsciousness)
- Laceration lacerations and open wounds resulting in severed tendon, nerve, blood vessels (including damage to eye) and cuts requiring stitches (major if admittance to hospital for more than 24hrs)
- Contusion injuries which do not break the skin surface, bruises and crushing associated with superficial injuries. Includes damage to eyes.

Burn	burns from electrical heating appliances, electricity, flame, hot or cold object, external chemical burns, welders eye flash.
Asphyxia / Poison	oxygen deficiency and acute ill health effects of the ingestion, absorption or inhalation of toxic corrosive or caustic substances and asphyxiation by gases, smoke fumes etc.
Strain	strains and sprains inc back pain and torn ligaments
Superficial	Abrasions, scratches, blisters, bites or non-venomous insects, foreign body in the eyes causing superficial injury, cuts not requiring stitches, puncture wounds, loss of tooth / nail, graze.
Multiple	Injuries of more than one type and where no one injury is more severe
Electricity	Loss of consciousness, shock etc from electricity or electrical appliances
Natural Cause	Natural causes including heart attack
Other Known	Other known nature where the injury can be identified but is not included in another category, includes traumatic shock.
Other Not Known	Unknown nature where no information is available to identify the nature of the injury

**PART OF THE BODY INJURED**  
**SOCIAL SERVICES -QUARTERLY STATISTICS – JANUARY-MAR 2004**

Part of Body	January				February				March				Total for Quarter				Total	
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents					
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury		
Eye													0	0	0	0	0	
Ear													0	0	0	0	0	
Face -other parts												1	0	0	0	1	1	
Head				2				1					0	0	0	3	3	
Several Head													0	0	0	0	0	
Neck													0	0	0	0	0	
Back				2				3				3	0	0	0	8	8	
Trunk													0	0	0	0	0	
Several Torso													0	0	0	0	0	
Finger								2				1	0	0	0	3	3	
Hand				2			1	1				1	0	0	1	4	5	
Wrist				1								1	0	0	0	2	2	
Upper Limb				2				1				4	0	0	0	7	7	
Several Upper Limb													0	0	0	0	0	
Toe													0	0	0	0	0	
Foot								1					0	0	0	1	1	
Ankle													0	0	0	0	0	
Lower Limb								1				1	0	0	0	2	2	
Several Lower Limb													0	0	0	0	0	
Several Locations				7				3				2	0	0	0	12	12	
General Location			1	2				1				2	0	0	1	5	6	
Unspecified Locations				4				14				5	0	0	0	23	23	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>71</b>	<b>73</b>	
	<b>Total accidents for Jan</b>			<b>23</b>	<b>Total accidents for Feb</b>			<b>29</b>	<b>Total accidents for Mar</b>			<b>21</b>						



# COMPARATIVE ACCIDENT STATISTICS

Appendix C

